

EXECUTIVE MEMBER DECISION FORM

DECISION TO BE TAKEN BY: CLLR STUART WHITTINGHAM

KEY DECISION: NO

PORTFOLIO AREA: HIGHWAYS & INFRASTRUCTURE

PORTFOLIOS AFFECTED: HIGHWAYS & INFRASTRUCTURE

**WARDS AFFECTED: NEW BRIGHTON, GREASBY FRANKBY AND IRBY,
PENSBY AND THINGWALL, WEST KIRBY AND THURSTASTON,
EASTHAM**

SUBJECT: PROCUREMENT OF PAY & DISPLAY EQUIPMENT

1. RECOMMENDATIONS:

The Cabinet Member for Highways and Infrastructure is recommended to:

1) Approve the commencement of the procurement process for Pay & Display equipment following the Cabinet Budget meeting on 8th December 2016.

2. REASON/S FOR RECOMMENDATIONS:

The lead in time for the procurement, manufacture and installation of Pay and Display Equipment is in the region of 3 to 4 months. In order to achieve a full year's saving (or as close as possible) from April 2017, the procurement process needs to commence as soon as possible following the Cabinet decision to consult on the car parking budget options.

The Cabinet Member has the authority to approve commencement of procurement as set out in Part 3 Schedule 5 of the Constitution: *General (vi) Approve the commencement of all procurement exercises in accordance with the Council's Contract Procedure Rules in relation to matters falling within their Portfolio.*

3. STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Deputy Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

4. DECLARATION OF INTEREST

There are no conflicts of interest.

Signed:  Executive Member: Cllr Stuart Whittingham Date: 9 th December 2016 Also present:	Signed:  Chief Officer: Mark Smith Date: 9 th December 2016
Date of Senior Policy Team Meeting(s):	

A list of background papers on this issue is held with:

Contact Officer: Steve Atkins
Date: 6 December 2016

Date of Publication:

Date of Expiry of Call-In Period:

Form Reference: Executive Member Decision Form May 2012 v 1.0